



KODIAK REGIONAL AQUACULTURE ASSOCIATION

104 Center Avenue, Suite 205
Kodiak, AK 99615

Phone: 907-486-6555
Fax: 907-486-4105
www.kraa.org

Employment Application

Position: _____

Address: _____

Name: _____
LAST FIRST

Phone: _____
Email: _____

Are you legally eligible for employment in USA?

yes (verification required) **no**

Applicant seeking: Permanent Position Temporary Position Other Explain _____

If necessary, are you available to work overtime? yes no non-standard hours? yes no

Are you able to perform the essential functions of the position with or without accommodations? yes no

Are you able to lift 50lbs repeatedly and carry distances of up to 100 yards? yes no

Do you have a valid driver's license? yes no Number and State Issued: _____

Are you able to provide your own transportation to and from work? yes no

If necessary for the position, are you over (check one) ____16 ____18 ____21

I will be able to report to work ____ day(s) / week(s) after being notified that I am hired.

Education:	List School and Address	Yrs Completed	Field of Study	Graduate or Degree
High School				
College				
Technical/Trade School				
Other / Military Service				

REFERENCES: List three references that are not relatives

Name Years Known Address Phone Occupation

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EMPLOYMENT: List most recent employment first. Include summer or temporary jobs. Be sure to include all employment related to this position. Attach another sheet if necessary.

Employer Name and Address, including phone	Position Title and Duties Required	Dates Employed From To
		Reason for Leaving
		Supervisors Name: Direct Phone: (if available)

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Types of computers, other electronic or mechanical equipment that you are qualified to operator or repair:

Professional Licenses, Certifications, or Registrations:

Additional skills including supervision skills, other languages, or information regarding this position you wish to bring to the employer's attention: (Attach additional sheet if necessary.)

INFORMATION TO THE APPLICANT: your personal and employment references may be contacted. If you have misrepresented or omitted any facts on this application, and are subsequently hired, you may be discharged from employment. You may make a written request for information derived from the checking of your references.

If necessary for employment, you may be required to: supply your birth certificate or other proof of authorization to work in the US, have a physical examination and/or drug test, or sign a conflict of interest agreement and abide by its terms.

KRAA may conduct a background check following acceptance of a job offer and prior to finalizing employment.

I certify that the information provided on this application is true and complete to the best of my knowledge and authorize Kodiak Regional Aquaculture Association (KRAA) to verify its accuracy and to obtain reference information on my work performance.

I hereby release KRAA to use this information to make an employment decision and release KRAA from any liability for decisions made based on information provided.

I understand, as a prerequisite to employment with KRAA, I may be subject to a background check. Written permission will be obtained before the background check is initiated.

I HEREBY UNDERSTAND AND ACKNOWLEDGE THAT, IF HIRED, MY EMPLOYMENT RELATIONSHIP WITH THIS ORGANIZATION WOULD BE OF AN "AT WILL" NATURE, WHICH MEANS THAT THE EMPLOYEE MAY RESIGN AT ANY TIME AND THE EMPLOYER MAY DISCHARGE THE EMPLOYEE AT ANY TIME FOR ANY OR NO REASON. IT IS FURTHER UNDERSTOOD THAT THIS "AT WILL" EMPLOYMENT RELATIONSHIP MAY NOT BE CHANGED BY ANY WRITTEN DOCUMENT OR CONDUCT UNLESS SUCH CHANGE IS SPECIFICALLY ACKNOWLEDGED IN WRITING BY THE EXECUTIVE DIRECTOR OF THIS ORGANIZATION.

In the event of employment, I understand that false or misleading information given in my application materials may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

Signature of Applicant

Date

Please email application to KRAA (kraa@kraa.org) and for positions at Pillar Creek Hatchery - pillarcreekhatchery@kraa.org, Kitoi Bay Hatchery - kitoi@kraa.org and Research & Monitoring - rm.manager@kraa.org and rm.asstmgr@kraa.org. Applications can also be faxed to 907-486-4105.

EMPLOYER SECTION: